

**Department of Revenue Services
Job Opportunity**

(4) Tax Enforcement Special Agents

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public and Lateral Transfers

Location: 25 Sigourney Street, Hartford, CT

Salary: \$67, 801 Bi-Weekly \$2, 597.74 (PS-17 - Step 1)
Incumbents new to state service begin at minimum

Posting Number: 1501 - 1504

Closing Date: 02/27/2015

The Department of Revenue Services is seeking qualified candidates to fill four (4) Tax Enforcement Special Agents in the Special Investigations Section/MSA Unit within the Legal Services Bureau. The successful candidates will become members of a new unit within the SIS division tasked with the diligent enforcement of the MSA provisions and the eradication of the trafficking of contraband cigarettes within Connecticut. This class will be accountable for conducting the most difficult and complex investigations related to cigarette taxes, including participating in federal/state/local task forces, dealing with federal or state cigarette, tobacco and/or money laundering crimes; investigations employing forensic accounting and computer analytics; organizing and operating undercover sting operations; registering and securing tax revenue from non-compliers; executing state tax warrants through garnishment of wages, attachment or seizure of tax debtor assets; performing surveillance; gathering evidence; taking statements and depositions; preparing summaries and reports of investigations for case records including recommendations for tax assessments; obtaining warrants and making arrests; preparing recommendations for prosecution and application of penalties in civil cases.

The Ideal Candidate will have:

- Considerable knowledge of and ability to apply relevant state tax laws, policies and regulations.
- Considerable knowledge of interviewing methods and techniques of police investigations including laws of arrest, search and seizure.
- Basic knowledge of accounting principles, practices and procedures related to tax liability.
- Ability to analyze and evaluate intelligence data and reports in complex investigations.
- Considerable interpersonal, oral and written communication skills.
- Experience working as a member of a multi-agency task force.
- Supervisory experience.

For Examples of Duties, Training Requirements, Special Requirements and additional job specification information please click on <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=6411>

Eligibility Requirement: Candidates must have seven (7) years of experience in investigative work in a regulatory enforcement agency or industrial or government security agency; must be certified as a Police Officer by the Connecticut Police Officer Standards and Training Council or the Connecticut State Police and must be appointed as a Special Police Officer pursuant to Section 29-18b of the Connecticut General Statutes. Loss of either status will result in removal from this class.

Substitution: College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half(1/2) years of experience to a maximum of four (4) years for a Bachelor's degree.

Note: Section 5-219 of the Connecticut General Statutes permits appointments of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory appointment to a class.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, a completed [State Application for Employment](#) (CT-HR-12) form, and last two (2) performance evaluations or three (3) supervisory or managerial professional letters, **clearly indicating the posting number**, to the address listed below. Incomplete packages will not be accepted.

**Department of Revenue Services
Human Resources, 19th Floor
25 Sigourney St.
Hartford, CT 06106
Attention: Jacqueline Aronson**

The Department of Revenue Services is an Affirmative Action/Equal Opportunity Employer